



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

James Family Prescott YMCA Whiskey Row Marathon 2021 Sports & Business Expo Exhibitor Regulations & Information

We are pleased that you'll be able to join us for our 43rd Annual Whiskey Row Marathon.

Location:

James Family Prescott YMCA - Friday
750 Whipple St, Prescott, AZ 86301
Mile High Middle School Football Field - Saturday
Off Goodwin Street
Staff will assist you with your location when you arrive

Booth Space: 10 x 15

Event Time:

| | | | |
|----------|-------|----------------|-------------------------|
| Friday | Oct 8 | 3:00pm-7:00pm | YMCA |
| Saturday | Oct 9 | 7:00am-12:00pm | Mile High Middle School |

Set-Up Time:

| | | | |
|----------|-------|---------------|--------------------|
| Friday | Oct 8 | 2:00pm-3:00pm | YMCA |
| Saturday | Oct 9 | 6:00am-7:00am | Mile Middle School |

Exhibitors are responsible for providing, handling, erecting and removing display materials. No equipment or materials are provided.

Take-Down Time:

| | | | |
|----------|-------|----------------|-------------------------|
| Friday | Oct 8 | 7:00pm-8:00pm | YMCA |
| Saturday | Oct 9 | 12:00pm-1:00pm | Mile High Middle School |

Loading and Unloading

YMCA - Friday
Loading zone at the sidewalk in front of the main building
Mile High Middle - Saturday
Enter Mile High Middle School Football Field off Goodwin St entrance (this may change will provide more details)
Booth tents, chairs, equipment, materials need to be unloaded from the driveways or the street.

Parking:

YMCA - Friday
Main parking lot, rear parking lot or Lindquist Park lot
Mile High Football Field - Saturday
After unloading, park on any side street that is open for parking or in the Parking Garage on South Granite

Canopies, Tables, Chairs:

Exhibitor is responsible for their own 10 x 10 canopy / tent, tables, chairs, signage, etc.
Electricity is not available

Mile High Football Field:**No smoking**

Vendor tents placed on track.

No stakes or any objects inserted into the ground.

Tent weights/sandbags are mandatory.

You are responsible to keep your area clean including during set-up/clean-up.

Driving of motorized vehicles on the grass is allowed only for loading/unloading.

Trash must be taken to the dumpsters.

No straw, hay or like product is permitted on the grass area.

City of Prescott will be assessing fines for any of the above violations.

If damage is determined, exhibitor will be responsible for the repair costs.

Merchandise / Food Sales:

The City of Prescott City Code requires all persons who engage in any business, occupation, or profession within the City to obtain an annual city business license.

This requirement includes:

- Businesses located within the municipal limits of Prescott, and those who may be physically located outside of the limits but enter the City to engage in business activity.
- For profit and non-profit
- Occupations and professional services
- Separate license per location
- Special event vendors and promoter/sponsors

You may obtain a business license at www.prescott-az.gov/business/license.

You are required to have a copy of your business license with you during the Expo.

You are responsible for the collection of Arizona State Sales Tax.

You are responsible for your cash change. The YMCA does not provide change.

You are responsible for County Health Department permit if preparing/selling food.

Refreshment Garden:

Refreshment garden snacks are available to Expo vendors

Identify yourself as a Vendor

Weather:

Be prepared for sunshine, rain, snow or wind. Check for updates.

Use sandbags to securely hold your canopy, no stakes in the ground

If you have any questions or need additional information, please feel free to contact Jaime DeJoseph, Race Director at 928-445-7221 x233 jaime.dejoseph@prescottymca.org